

# Compulsory Full Dress Rehearsal

## Monday 18th November

at The Alexander Theatre 48 Exhibition Walk,  
Monash University VIC 3800

Dress rehearsal is equally as important as the performance itself, and just like the performance an immense amount of organisation goes into ensuring the students have a thorough understanding of the theatre, the theatre layout and where, and how, their item will be performed on the night.

Students can only arrive dressed in their first costume, if they are covered with a dressing gown or Steppes Hoodie over the top for protection. It is required that students arrive with full hair and make-up applied.

### **Students will be checked in and out of the Stage Door!**

We would ask that only 1 parent or guardian check students in and out, as it can become very congested at the stage door. Students will be divided up into different dressing rooms and groups, to help Steppes staff and helpers with meeting the set checkout times.

We are only allowed to check students in and out of the stage door.  
The loading dock door is only for theatre staff and loading sets into the theatre.

***Please look and read all the signs. These signs will be up indicating where to go, along with which check in and out times for each class. Photos of stage door and drop off points are attached.***

Students over the age of 13yrs (Year 7 at Secondary School) may sign themselves out if they come with a signed note from a guardian. This is to be presented at check in and out. They cannot just leave the building.

**Students who have siblings or are car pooling with students in another check out time are able to check out together; provided students have a note with them regarding the details.**

**\*Parents are to wait at the stage door at their students selected times. Please note that this will be a very busy time, we ask for parents to be patient during this time\***

We ask that all students that are only in the Ballet and are not down as an official backstage helper, are to checkout at set checkout times.

The Cinderella students that are in our Let's Rock Showcase are to stay in between as there is only a short time between rehearsals, these students will be able to have a break backstage, we ask that students bring ample food and drink for both rehearsals.

If parents are unable to collect their child, they can be checked out with another parent provided that they have a note with the details. If parents are unable to organise pick up or carpool at these above times, please notify Emily so Steppes can make arrangements for students to wait backstage.



# 2019 Full Dress Rehearsal Check In & Out Monday 18th November 2019

## *Cinderella Ballet Rehearsal*

<b>11:15 am Sharp Check In:</b>	<p>Tween and Teen Ballet                      Major 1 Ballet Level 4 Ballet Prelude Ballet              Major 3 Ballet</p> <p>Students to check in at stage door</p>
<b>11:30 am Sharp Check In:</b>	<p>Preparatory Ballet                                      Level 2 Ballet Level 1 Ballet Thursday                      Level 3 Ballet Level 1 Ballet Saturday</p> <p>Students to check in at stage door</p>
<b>11:45 am Sharp Check In:</b>	<p>Dance Magic                                      Primary Ballet Wednesday Beginners Ballet Wednesday              Beginners &amp; Primary Ballet Saturday</p> <p>Students to check in at stage door</p>
<b>12:00pm Sharp:</b>	<p>All Cinderella Ballet students are to be on stage ready for Theatre Meeting and Warm up. Stage Door will be locked at this time for our closed rehearsal</p>
<b>12:30pm Sharp:</b>	Cinderella Ballet Rehearsal
<b>2:45pm Check Out:</b>	<p>Dance Magic                                      Primary Ballet Wednesday Beginners Ballet Wednesday              Beginners &amp; Primary Ballet Saturday</p> <p>Students to check out at stage door</p>
<b>3:30pm Check Out:</b>	<p>Preparatory Ballet                                      Level 2 Ballet Level 1 Ballet Thursday                      Level 3 Ballet Level 1 Ballet Saturday</p> <p>Students to check out at stage door</p>
<b>4pm Check Out:</b>	<p>Tween and Teen Ballet                      Major 1 Ballet Level 4 Ballet Prelude Ballet              Major 3 Ballet</p> <p>Students finish their rehearsal. Students only in ballet are to check out at stage door.</p>



# 2019 Full Dress Rehearsal Check In & Out Monday 18th November 2019

## *Let's Rock Showcase Rehearsal*

<b>4:15 pm Sharp Check In:</b>	Contemporary 14yrs Troupe Jazz Advanced 13 – 15yrs Jazz 14yrs Troupe Hip Hop 13yrs Over  Students to check in at stage door	Hip Hop 14yrs Troupe Open Age Troupe Open Style 15yrs
<b>4:30 pm Sharp Check In:</b>	Hip Hop 9 - 11yrs Lyrical Group 1 & Group 2 Hip Hop 11 - 13yrs Musical Theatre/Tap 11 -13yrs  Students to check in at stage door	Jazz 9 - 11yrs Monday & Saturday Jazz Advanced 10 - 13yrs Jazz 12yrs Troupe Lyrical 12yrs Troupe
<b>4:45 pm Sharp Check In:</b>	Jazz 5 - 7yrs Saturday Jazz 5 - 7yrs Wednesday Musical Theatre/Tap 6 - 10yrs Hip Hop 7 - 9yrs  Students to check in at stage door	Jazz 7 - 9yrs Monday Jazz 7 - 9yrs Wednesday Jazz 7 - 9yrs Saturday
<b>5pm Sharp</b>	All Let's Rock Showcase students are to be on stage ready for Theatre Meeting & Warm up. Stage Door will be locked at this time for our closed rehearsal	
<b>5:30pm Sharp</b>	Let's Rock Showcase Rehearsal	
<b>7:45pm Check Out:</b>	Jazz 5 - 7yrs Saturday Jazz 5 - 7yrs Wednesday Musical Theatre/Tap 6 - 10yrs Hip Hop 7 - 9yrs  Students to check out at stage door	Jazz 7 - 9yrs Monday Jazz 7 - 9yrs Wednesday Jazz 7 - 9yrs Saturday
<b>8:30pm Check Out:</b>	Hip Hop 9 - 11yrs Lyrical Group 1 & Group 2 Hip Hop 11 - 13yrs Musical Theatre/Tap 11 -13yrs  Students to check out at stage door	Jazz 9 - 11yrs Monday & Saturday Jazz Advanced 10 - 13yrs Jazz 12yrs Troupe Lyrical 12yrs Troupe
<b>8:45pm Check Out:</b>	Contemporary 14yrs Troupe Jazz Advanced 13 – 15yrs Jazz 14yrs Troupe Hip Hop 13yrs Over  Students to check out at stage door	Hip Hop 14yrs Troupe Open Age Troupe Open Style 15yrs
<b>9pm Sharp!</b>	All Students, Backstage Helpers and Staff; Must be out of the building by 9pm Sharp	



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## Dress Rehearsal Itinerary

- > Students check in
- > Shown to dressing room and where to leave bags
- > Assemble on stage for a welcome, OH&S talk and warm up
- > Students walk dance across stage no music – shown placement on stage
- > Students then run through their dance with music
- > Once all dances have had a run through, a full run through of the Finale with all students together will take place
- > Both Ballet and 2<sup>nd</sup> half Showcase Rehearsal are run in the order as it will be on performance night with quick changes etc
- > Students who are in both ballet & 2<sup>nd</sup> half Showcase will have the opportunity to break and have a snack in between rehearsals. (Note: Reminder nothing that contains nuts, parents use same protocol as you would with school lunches)

*\*Please note there is a small finale at the end of the Ballet then a finale at the end of 2<sup>nd</sup> half Showcase. Ballet students do not need to wait until the end of the night backstage if not performing again after interval. The ballet running time is approx. 60mins*

## Reminder about Parents Backstage

Reminder that all of our Steppes Rehearsals are closed rehearsals.

**Parents are not permitted** to enter back stage unless they are **official helpers**. If you have not spoken to Emily in regards to helping back stage and your name is not on our helpers list you will not be able to go back stage.

We have adults back stage to supervise, and help with making the show run as smoothly as possible. Each child will be signed in at the Stage door and left with their group supervisor.

Students will be kept in groups and not allowed to leave the back stage area until they are collected at the end by a parent or guardian. This is for the safety of the child. We cannot have parents coming in and out of the theatre as we need to know where everyone is at all times.

## Photography & Videos/Social Media Backstage

There will be a photo area where photos can be taken, only with supervision by Steppes Staff members, in front of our Steppes banner. No photos or videos are to be taken in dressing rooms, side stage or at rehearsals. This new rule has been put into place for the safety of our children. If you wish to tag Steppes on social media our handle on Instagram is @Steppes\_Dance with hashtag #Steppes2019

